

Board of Supervisors' Regular Meeting January 4, 2024

> District Office: 5020 W. Linebaugh Ave Ste 240 Tampa, Florida 33624 813.933.5571

www.grandhamptoncdd.org

## GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT AGENDA

at the Grand Hampton Clubhouse, located at 8301 Dunham Station Drive, Tampa, FL 33647

**District Board of Supervisors** Mercedes Tutich Chairman

Shawn Cartwright Vice Chairman

Joe Farrell Assistant Secretary
Alicia Stremming Assistant Secretary
Andrew Tapp Assistant Secretary

**District Manager** Daryl Adams Rizzetta & Company, Inc.

**District Attorney** Mark Straley Straley, Robin & Vericker

**District Engineer** Rick Schappacher Schappacher Engineering

#### All cellular phones and pagers must be turned off during the meeting.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to Office at forty-eight advise the District least (48)hours before meeting/hearing/workshop by contacting the District Manager at 813-933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

## GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT DISTRICT OFFICE - Tampa, Florida 33625 (813) 994-1001 MAILING ADDRESS – 3434 Colwell Ave, Suite 200, Tampa, Florida 33614 www.grandhamptoncdd.org

December 28, 2023

Board of Supervisors Grand Hampton Community Development District

#### **AGENDA**

Dear Board Members:

The Grand Hampton Community Development District regular meeting of the Board of Supervisors will be held on **Thursday**, **January 4**, **2024**, **at 3:00 p.m.** to be conducted at the Grand Hampton Clubhouse, located at 8301 Dunham Station Drive, Tampa, FL 33647. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL
- 2. PLEDGE OF ALLEGIANCE
- 3. AUDIENCE COMMENTS
- 4. STAFF REPORTS
  - A. District Engineer
  - **B.** District Counsel
  - C. Aquatics Report
    - 1. Review of Waterway Inspection Report ...... Tab 1
  - **D.** Field Inspection Report
  - E. District Manager
- 5. BUSINESS ITEMS
- 6. BUSINESS ADMINISTRATION
  - **A.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on December 7, 2023 (under separate cover)
- 7. SUPERVISOR REQUESTS
- 8. ADJOURNMENT

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Daryl Adams

Daryl Adams
District Manager

## Tab 1





## Grand Hampton CDD Waterway Inspection Report

#### **Reason for Inspection:**

**Inspection Date:** 2023-12-15

#### Prepared for:

Darryl Adams, District Manager Rizzetta & Company 12750 Citrus Park Lane, Suite 115 Tampa, Florida 33625

#### Prepared by:

Nick Margo, Aquatic Biologist

Wesley Chapel Field Office SOLITUDELAKEMANAGEMENT.COM 888.480.LAKE (5253)

#### **TABLE OF CONTENTS**

	Pg
SITE ASSESSMENTS	
Ponds 1, 2, 3	3
PONDS 4, 5, 6	4
PONDS 7, 8, 9	5
PONDS 10, 11, 12	6
PONDS 13, 14, 15	7
PONDS 16, 17, 18	8
Ponds 19, 20, 21	9
PONDS 22, 23, 24	10
PONDS 25, 26, 27	11
PONDS 28, 29, 30	12
PONDS 31, 32, 33	13
PONDS 34, 35, 36	14
PONDS 37, 38, 39	15
PONDS 40, 41, 42	16
PONDS 43, 44, 45	17
PONDS 46, 47, 48	18
Ponds <sup>49</sup>	19
Management/Comments Summary	
Even Man	2

#### **Comments:**

Site looks good

There is still decay from the previous shoreline weed treatment, but there is no regrowth and the site remains in good condition.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023 December, 2023



#### Site: 2

#### **Comments:**

Site looks good

The site still contains minimal algae and minimal nuisance, shoreline weeds, making it in good condition.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 3

#### **Comments:**

Site looks good

The site still has some decay along the perimeter, but has no regrowth and remains in good condition.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### **Comments:**

Site looks good

The site looks the same as last month but less water. There is still decay but no notes regrowth.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 5

#### **Comments:**

Site looks good

There is still a few Primrose skeletons from being sprayed but the site is an overall good condition with no new growth.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 6

#### **Comments:**

Site looks good

The water level is down again and there is some decay along the shoreline, but the site is an overall good condition.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### **Comments:**

Site looks good

The water level remains the same (low), but the site remains in good condition with no issues to note.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 8

#### **Comments:**

Site looks good

The site remains in good condition with no new algae growth and no new shoreline weed growth.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 9

#### **Comments:**

Normal growth observed

The site has no water in it again and has some seasonal vegetation in the basin that needs to be sprayed out.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Shoreline weeds





November, 2023

December, 2023

#### **Comments:**

Site looks good

The water level is going back down, but the site remains free of any noted, algae or nuisance, shoreline vegetation

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 11

#### **Comments:**

Site looks good

The site remains in good condition and free of any algae or nuisance weed growth within the water column.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 12

#### **Comments:**

Site looks good

The algae and Simoes vegetation seems to be under control and the site looks in good condition.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### **Comments:**

Normal growth observed

The site still has some torpedo grass and some torpedo grass regrowth along the perimeter that will require another herbicide application.

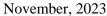
#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Shoreline weeds







December, 2023

#### Site: 14

#### **Comments:**

Normal growth observed

The site is now dry, and has some seasonal weed growth in the basin of the pond.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Shoreline weeds



November, 2023



December, 2023

#### Site: 15

#### **Comments:**

Normal growth observed

The site has no algae, but the water levels gone down, and there is some shoreline weed defrosts along the exposed bank that will require an herbicide application.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Shoreline weeds



November, 2023



December, 2023

#### **Comments:**

Site looks good

The site remains in good condition with minimal algae and minimal shoreline weeds.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### **Site:** 17

#### **Comments:**

Site looks good

The site looks in good condition with no noted chara this month and minimal nuisance, shoreline weeds

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### **Site:** 18

#### **Comments:**

Site looks good

The site remains in good condition with minimal issues affecting the site at time of inspection.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### **Comments:**

Normal growth observed

The site will require another algicide and herbicide application for traces of brown algae and torpedo grass along the perimeter.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Surface algae



November, 2023



December, 2023

#### Site: 20

#### **Comments:**

Site looks good

The site still contains much less decay then last month and has no noted nuisance weed regrowth along the homeowners' shoreline currently.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 21

#### **Comments:**

Site looks good

The site looks the same as last month with minimal algae and minimal nuisance, shoreline weeds

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





November, 2023

December, 2023

#### **Comments:**

Site looks good

The site has a little bit of decay along the perimeter but the site is in much improved condition from last month with no noted regrowth

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 23

#### **Comments:**

Site looks good

The site has some decay from the previous treatment, but has minimal regrowth and is in good condition.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 24

#### **Comments:**

Site looks good

Most of the nuisance shoreline weeds are under control, and the site looks improved.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





December, 2023

November, 2023

Aquatic Systems, Inc. 1-800-432-4302 10

#### **Comments:**

Site looks good

There is some decay along the shoreline, but the site is an overall good condition with minimal nuisance growth.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





December, 2023

#### Site: 26

#### **Comments:**

Site looks good

The site remains in good condition with minimal issues.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





November, 2023

#### December, 2023

#### Site: 27

#### **Comments:**

Normal growth observed

There is some shoreline weed regrowth that will require an herbicide application for better control.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Shoreline weeds





November, 2023

December, 2023

SOLITUDE LAKE MANAGEMENT

888.480.LAKE (5253)

#### **Comments:**

Site looks good

The site remains in good condition with minimal algae and minimal nuisance, shoreline weeds

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





December, 2023

#### **Site:** 29

#### **Comments:**

Site looks good

The site is in good condition with an uptick in native plant growth and minimal algae.

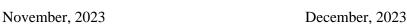
#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific







#### **Site:** 30

#### **Comments:**

Site looks good

The site is much improved with minimal algae and minimal nuisance vegetation.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





November, 2023 December, 2023

#### **Comments:**

Site looks good

The site remains in good condition with no noted Chara and minimal nuisance, shoreline weed growth

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 32

#### **Comments:**

Site looks good

The site is in good condition with no algae and no noted nuisance weed regrowth.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 33

#### **Comments:**

Site looks good

There is still QAss as a large amount of decay along the shoreline, but no new regrowth and the site looks in good condition.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





December, 2023

November, 2023

888.480.LAKE (5253)

#### **Comments:**

Treatment in progress

The site was recently treated for algae and shoreline weeds. Please allow 7 to 14 days for full results.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Surface algae



November, 2023



December, 2023

#### Site: 35

#### **Comments:**

Normal growth observed

The water level has gone down a bit and there's some seasonal nuisance, shoreline weeds along the exposed bank.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Shoreline weeds



November, 2023



December, 2023

#### Site: 36

#### **Comments:**

Normal growth observed

The site has some green, seasonal algae along the perimeter that will require an algicide application.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Surface algae





November, 2023

December, 2023

#### **Comments:**

Site looks good

The Spatterdock is in better control, and there is minimal other issues with the site.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### **Site:** 38

#### **Comments:**

Site looks good

There is still a lot of decay from the previous shoreline weed treatment. Torpedograss had been taking over the exposed bank as the site's water level recedes.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 39

#### **Comments:**

Site looks good

The spatterdock is still in decay from a treatment earlier two month. There is no noted new nuisance vegetation or algae.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





November, 2023 December, 2023

**SOLITUDE LAKE MANAGEMENT** 

888.480.LAKE (5253)

#### **Comments:**

Normal growth observed The site has some dark brown algae along the shoreline that will require an algicide application

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Surface algae



November, 2023



December, 2023

#### Site: 41

#### **Comments:**

Site looks good

There is still some decay but the site is overall in good condition.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 42

#### **Comments:**

Site looks good

The site has decay from a previous treatment this month but has no other issues to note.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





December, 2023

November, 2023

#### **Comments:**

Site looks good

The site remains in good condition and has no noted algae or nuisance vegetation. The water level dropped a bit since last month.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





#### Site: 44

#### **Comments:**

Site looks good

The site has much reduced nuisance vegetation and is in much improved condition.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific



November, 2023



December, 2023

#### Site: 45

#### **Comments:**

Site looks good

The site is in good condition and we can now drive around it. Thank you.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





November, 2023 December, 2023

**SOLITUDE LAKE MANAGEMENT** 

888.480.LAKE (5253)

#### **Comments:**

Site looks good

The site is mostly dry and has minimal issues at this time.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





December, 2023

#### Site: 47

#### **Comments:**

Normal growth observed

The site has some primrose and torpedo grass that will require an herbicide application.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Shoreline weeds





November, 2023 December, 2023

#### Site: 48

#### **Comments:**

Site looks good

The water level dropped a little more but the site remains in good condition with minimal nuisance, shoreline weeds.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Species non-specific





November, 2023

December, 2023

#### **Comments:**

Site looks good

The shoreline weeds are greatly reduced and other than spatterdock the site is in good condition.

#### **Action Required:**

Routine maintenance next visit





#### **Target:**

Species non-specific

November, 2023

December, 2023

#### Site:

Comments:	aents:
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#### **Action Required:**

#### **Target:**

#### **Management Summary**

The inspection was performed before we received all the rain on the weekend of December 16th & 17th so things may look a bit different now, however, this inspection had minimal issues so there should be no issues with some of the ponds gaining water.

We only see algae on 4 sites this month. Sites 19, 34, 36 & 40. 34 was treated the same week as the inspection so give it a week or two to clear up. The others have very small amount of algae along the perimeter. 19 has been an on and off issue with some dark brown algae species.

No submersed weeds were noted and most of the floating spatterdock is now in decay as evident in site 37.

A good amount of sites had some shoreline weeds issues that will require additional attention with herbicide treatments. A lot of these sites have exposed banks filling in or regrowth occurring. They include sites 9, 13, 14, 15, 27, 35 & 47. After herbicide applications, if the water level is up, a lot of this growth should be suppressed. If not we'll keep an eye on them for reapplication.

Thank You For Choosing SOLitude Lake Management!

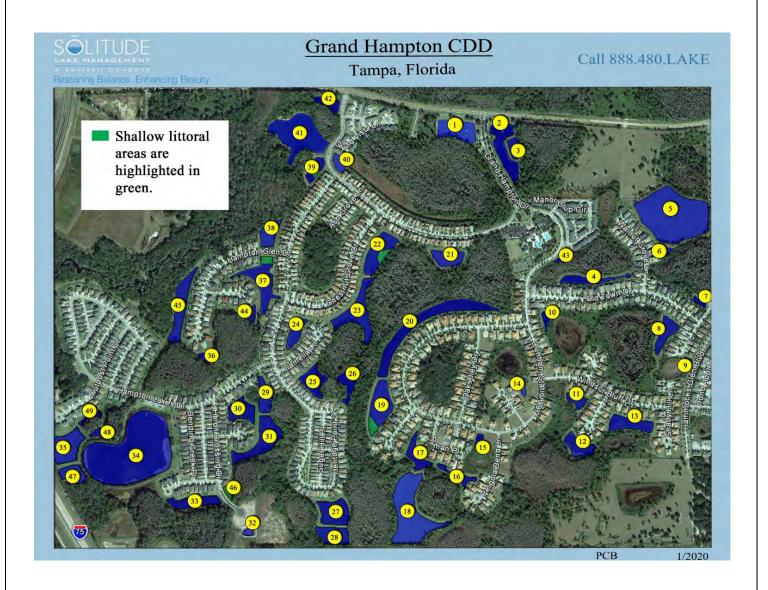
Site	Comments	Target	Action Required
1	Site looks good	Species non-specific	Routine maintenance next visit
2	Site looks good	Species non-specific	Routine maintenance next visit
3	Site looks good	Species non-specific	Routine maintenance next visit
4	Site looks good	Species non-specific	Routine maintenance next visit
5	Site looks good	Species non-specific	Routine maintenance next visit
6	Site looks good	Species non-specific	Routine maintenance next visit
7	Site looks good	Species non-specific	Routine maintenance next visit
8	Site looks good	Species non-specific	Routine maintenance next visit
9	Normal growth observed	Shoreline weeds	Routine maintenance next visit
10	Site looks good	Species non-specific	Routine maintenance next visit
11	Site looks good	Species non-specific	Routine maintenance next visit
12	Site looks good	Species non-specific	Routine maintenance next visit
13	Normal growth observed	Shoreline weeds	Routine maintenance next visit
14	Normal growth observed	Shoreline weeds	Routine maintenance next visit
15	Normal growth observed	Shoreline weeds	Routine maintenance next visit
16	Site looks good	Species non-specific	Routine maintenance next visit
17	Site looks good	Species non-specific	Routine maintenance next visit
18	Site looks good	Species non-specific	Routine maintenance next visit
19	Normal growth observed	Surface algae	Routine maintenance next visit
20	Site looks good	Species non-specific	Routine maintenance next visit
21	Site looks good	Species non-specific	Routine maintenance next visit
22	Site looks good	Species non-specific	Routine maintenance next visit
23	Site looks good	Species non-specific	Routine maintenance next visit

Site	Comments	Target	Action Required
24	Site looks good	Species non-specific	Routine maintenance next visit
25	Site looks good	Species non-specific	Routine maintenance next visit
26	Site looks good	Species non-specific	Routine maintenance next visit
27	Normal growth observed	Shoreline weeds	Routine maintenance next visit
28	Site looks good	Species non-specific	Routine maintenance next visit
29	Site looks good	Species non-specific	Routine maintenance next visit
30	Site looks good	Species non-specific	Routine maintenance next visit
31	Site looks good	Species non-specific	Routine maintenance next visit
32	Site looks good	Species non-specific	Routine maintenance next visit
33	Site looks good	Species non-specific	Routine maintenance next visit
34	Treatment in progress	Surface algae	Routine maintenance next visit
35	Normal growth observed	Shoreline weeds	Routine maintenance next visit
36	Normal growth observed	Surface algae	Routine maintenance next visit
37	Site looks good	Species non-specific	Routine maintenance next visit
38	Site looks good	Species non-specific	Routine maintenance next visit
39	Site looks good	Species non-specific	Routine maintenance next visit
40	Normal growth observed	Surface algae	Routine maintenance next visit
41	Site looks good	Species non-specific	Routine maintenance next visit
42	Site looks good	Species non-specific	Routine maintenance next visit
43	Site looks good	Species non-specific	Routine maintenance next visit
44	Site looks good	Species non-specific	Routine maintenance next visit
45	Site looks good	Species non-specific	Routine maintenance next visit
46	Site looks good	Species non-specific	Routine maintenance next visit

### Grand Hampton CDD Waterway Inspection Report

2023-12-15

Site	Comments	Target	Action Required
47	Normal growth observed	Shoreline weeds	Routine maintenance next visit
48	Site looks good	Species non-specific	Routine maintenance next visit
49	Site looks good	Species non-specific	Routine maintenance next visit



## Tab 2

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#### **UPCOMING DATES TO REMEMBER**

- Next Meeting: February 1, 2024, at 3:00pm
- FY 2022-2023 Audit Completion Deadline: June 30, 2024
- Next Election (Seats): Term11/20 11/24 (Seat 4-Joe Farrell); Term 11/20-11/24 (Seat 5-Shawn Cartwright)

District Manager's Report January 4

2024

FINANCIAL SUMMARY	11/30/2023
General Fund Cash & Investment Balance:	\$420,400
Reserve Fund Cash & Investment Balance:	\$230,985
Debt Service Fund Investment Balance:	\$466,178
Total Cash and Investment Balances:	\$1,117,563
General Fund Expense Variance: \$12,075	Under Budget



Financial Statements (Unaudited)

November 30, 2023

Prepared by: Rizzetta & Company, Inc.

grandhamptoncdd.org rizzetta.com

Balance Sheet As of 11/30/2023 (In Whole Numbers)

•	General Fund	Reserve Fund	Debt Service Fund	Total Gymnt Fund	Fixed Assets Group	Long-Term Debt
Assets						
Cash In Bank	261,184	(79,472)	132,212	313,923	0	0
Investments	159,216	310,457	333,966	803,639	0	0
Accounts Receivable	181,242	17,000	743,849	942,092	0	0
Fixed Assets	0	0	0	0	10,535,006	0
Amount Available in Debt Service	0	0	0	0	0	1,210,027
Amount To Be Provided Debt Service	0	0	0	0	0	6,694,973
Total Assets	601,642	247,985	1,210,027	2,059,654	10,535,006	7,905,000
Liabilities						
Accounts Payable	719	0	0	719	0	0
Accrued Expenses	518	0	0	518	0	0
Revenue Bonds Payable-Long Term	0	0	0	0	0	7,905,000
Total Liabilities	1,237	0	0	1,237	0	7,905,000
Fund Equity & Other Credits						
Beginning Fund Balance	420,496	230,586	495,550	1,146,632	0	0
Investment In General Fixed Assets	0	0	0	0	10,535,006	0
Net Change in Fund Balance	179,909	17,399	714,477	911,785	0	0
Total Fund Equity & Other Credits	600,405	247,985	1,210,027	2,058,417	10,535,006	0
Total Liabilities & Fund Equity	601,642	247,985	1,210,027	2,059,654	10,535,006	7,905,000

Statement of Revenues and Expenditures
As of 11/30/2023

(In Whole Numbers)

	Year Ending Through		Year To Date	
<u> </u>	09/30/2024	11/30/2023	11/30/202	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Revenues				
Interest Earnings				
Interest Earnings	0	0	760	(760)
Special Assessments				
Tax Roll	214,599	214,599	216,478	(1,879)
Total Revenues	214,599	214,599	217,238	(2,639)
Expenditures				
Legislative				
Supervisor Fees	10,000	1,667	800	866
Total Legislative	10,000	1,667	800	866
Financial & Administrative				
Accounting Services	16,562	2,760	2,760	0
Administrative Services	4,680	780	780	0
Assessment Roll	5,200	5,200	5,200	0
Auditing Services	3,400	0	140	(140)
Disclosure Report	1,000	0	0	0
District Engineer	19,800	3,300	1,031	2,269
District Management	23,501	3,917	3,917	0
Dues, Licenses & Fees	175	175	175	0
Financial & Revenue Collections	5,200	867	867	0
Legal Advertising	3,000	500	0	500
Miscellaneous Fees	500	83	128	(45)
Public Officials Liability Insurance	3,842	3,842	3,458	384
Trustees Fees	6,556	4,454	4,454	0
Website Hosting, Maintenance, Backup & E	3,000	500	584	(84)
Total Financial & Administrative	96,416	26,378	23,495	2,884
Legal Counsel				
District Counsel	14,405	2,401	952	1,449
Total Legal Counsel	14,405	2,401	952	1,449
Stormwater Control				
Aquatic Maintenance	43,716	7,286	7,286	0
Aquatic Plant Replacement	19,615	3,269	0	3,269
Lake/Pond Bank Maintenance & Repair	2,000	334	0	333
Miscellaneous Expense	500	83	34	50
Stormwater System Maintenance	2,500	417	0	417
Total Stormwater Control	68,331	11,388	7,320	4,069

Other Physical Environment

Statement of Revenues and Expenditures As of 11/30/2023

(In Whole Numbers)

	Year Ending	Through	Year To I	Date
	09/30/2024	09/30/2024 11/30/2023		23
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
General Liability Insurance	3,494	3,494	3,144	350
Landscape Maintenance	4,000	667	0	667
Property Insurance	501	501	477	24
Total Other Physical Environment	7,995	4,662	3,621	1,040
Parks & Recreation				
Management Contract	17,452	2,908	1,142	1,767
Total Parks & Recreation	17,452	2,908	1,142	1,767
Total Expenditures	214,599	49,404	37,328	12,075
Total Excess of Revenues Over(Under) Expenditures	0	165,195	179,910	(14,715)
ditures				
Fund Balance, Beginning of Period	0	0	420,495	(420,496)
Total Fund Balance, End of Period	0	165,195	600,405	(435,211)

Statement of Revenues and Expenditures
As of 11/30/2023

(In Whole Numbers)

	Year Ending 09/30/2024	Through 11/30/2023	Year To D 11/30/202	
_	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Revenues				
Interest Earnings				
Interest Earnings	0	0	399	(399)
Special Assessments				
Tax Roll	17,000	17,000	17,000	0
Total Revenues	17,000	17,000	17,399	(399)
Expenditures				
Contingency				
Capital Reserve	17,000	2,833	0	2,834
Total Contingency	17,000	2,833	0	2,834
Total Expenditures	17,000	2,833	0	2,834
Total Excess of Revenues Over(Under) Expen-	0	14,167	17,399	(3,232)
ditures				
Fund Balance, Beginning of Period	0	0	230,586	(230,586)
Total Fund Balance, End of Period	0	14,167	247,985	(233,818)
=				

#### 770 Debt Service Fund S2014

#### **Grand Hampton Community Development District**

Statement of Revenues and Expenditures As of 11/30/2023 (In Whole Numbers)

Voor Ending	Theoret	Year To Date
Year Ending	Through	real 10 Date
09/30/2024	11/30/2023	11/30/2023
Annual Budget	VTD Budget	VTD Actual

	i cai Liiding	i in ough	1 car 10 D	ate
	09/30/2024	11/30/2023	11/30/202	23
<del>-</del>	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Revenues				
Interest Earnings				
Interest Earnings	0	0	3,349	(3,349)
Special Assessments				
Tax Roll	636,654	636,654	641,824	(5,170)
Total Revenues	636,654	636,654	645,173	(8,519)
Expenditures				
Debt Service				
Interest	395,000	395,000	123,863	271,138
Principal	241,654	241,654	0	241,654
Total Debt Service	636,654	636,654	123,863	512,792
Total Expenditures	636,654	636,654	123,863	512,792
Total Excess of Revenues Over(Under) Expenditures	0	0	521,310	(521,310)
Fund Balance, Beginning of Period	0	0	383,274	(383,274)
Total Fund Balance, End of Period	0	0	904,584	(904,584)
<del>-</del>				<u> </u>

#### 770 Debt Service Fund S2016

#### **Grand Hampton Community Development District**

Statement of Revenues and Expenditures As of 11/30/2023

(	In	Whole	Numbers)	
١,	TII	WILDIC	1 vuillocts /	

	Year Ending 09/30/2024	Through 11/30/2023	Year To D 11/30/202	
<del>-</del>	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Revenues				
Interest Earnings				
Interest Earnings	0	0	930	(930)
Special Assessments				
Tax Roll	232,350	232,350	234,237	(1,887)
Total Revenues	232,350	232,350	235,167	(2,817)
Expenditures				
Debt Service				
Interest	82,350	82,350	42,000	40,351
Principal	150,000	150,000	0	150,000
Total Debt Service	232,350	232,350	42,000	190,351
Total Expenditures	232,350	232,350	42,000	190,351
Total Excess of Revenues Over(Under) Expen-	0	0	193,167	(193,167)
ditures				
Fund Balance, Beginning of Period	0		112,276	(112,276)
Total Fund Balance, End of Period	0	0	305,443	(305,443)
_				

#### Grand Hampton CDD Investment Summary November 30, 2023

		Balan	ce as of
Account	<u>Investment</u>	Novemb	er 30, 2023
	M. M.L.A.	ф	5.047
The Bank of Tampa	Money Market Account	\$	5,047
The Bank of Tampa ICS Program:			4.54.4.0
Merchants Bank of Indiana	Money Market Account		154,169
	<b>Total General Fund Investments</b>	\$	159,216
The Bank of Tampa Capital Reserve ICS Program:			
Merchants Bank of Indiana	Money Market Account	\$	61,951
Hancock Bank Capital Reserve	Money Market Account		248,506
	<b>Total Reserve Fund Investments</b>	\$	310,457
US Bank Series 2014 Revenue	First American Treasury Obligation Fund Class Z	\$	39,900
US Bank Series 2014 Reserve	First American Treasury Obligation Fund Class Z	Ψ	222,771
US Bank Series 2014 Prepayment	First American Treasury Obligation Fund Class Z		90
US Bank Series 2016 Revenue	First American Treasury Obligation Fund Class Y		12,677
US Bank Series 2016 Reserve	First American Treasury Obligation Fund Class Y		57,909
US Bank Series 2016 Prepayment	First American Treasury Obligation Fund Class Y		620
	<b>Total Debt Service Fund Investments</b>	\$	333,966

### Grand Hampton Community Development District Summary A/R Ledger From 11/01/2023 to 11/30/2023

	Fund_ID	Fund Name	Customer	Invoice Number	AR Account	Date	Balance Due
770, 2699	770-001	770 General Fund	Hillsborough County Tax Collec- tor	AR00001363	12110	10/01/2023	181,242.38
Sum for 770, 2699	)						181,242.38
770, 2700	770-005	770 Reserve Fund	Hillsborough County Tax Collec- tor	AR00001363	12110	10/01/2023	17,000.00
Sum for 770, 2700 770, 2701	)						17,000.00
770, 2701	770-200	770 Debt Service Fund S2014	Hillsborough County Tax Collec- tor	AR00001363	12110	10/01/2023	544,962.65
Sum for 770, 2701	I						544,962.65
770, 2702	770-201	770 Debt Service Fund S2016	Hillsborough County Tax Collec- tor	AR00001363	12110	10/01/2023	198,886.95
Sum for 770, 2702 Sum for 770 Sum Total	)						198,886.95 942,091.98 <b>942,091.98</b>

### Grand Hampton Community Development District Summary A/P Ledger From 11/1/2023 to 11/30/2023

	Fund Name	GL posting date	Vendor name	Document number	· Description	Balance Due
770, 2699						
,	770 General Fund	11/07/2023	Shawn Cartwright	SC120723	Board of Supervisors Meeting 12/07/23	200.00
	770 General Fund	11/07/2023	Straley Robin Vericker	r 23814	Legal Services 10/23	518.50
Sum for 770, 2699 Sum for 770 Sum Total	)					718.50 718.50 <b>718.50</b>

#### Grand Hampton Community Development District Notes to Unaudited Financial Statements November 30, 2023

#### **Balance Sheet**

- 1. Trust statement activity has been recorded through 11/30/2023.
- See EMMA (Electronic Municipal Market Access) at <a href="https://emma.msrb.org">https://emma.msrb.org</a> for Municipal Disclosures and Market Data.
- 3. For presentation purposes, the Reserves are shown in a separate fund titled Reserve Fund.

#### Summary A/R Ledger - Payment Terms

4. Payment terms for landowner assessments are (a) defined in the FY32-24 Assessment Resolution adopted by the Board of Supervisors, (b) pursuant to Florida Statutes, Chapter 197 for assessments levied via the county tax roll.

#### Summary A/R Ledger-Subsequent Collections

- 5. General Fund Payments for Invoice AR00001363 totaling \$156,579.66 were received in December 2023.
- 6. Reserve Fund Payments for Invoice AR00001363 totaling \$17,000.00 were received in December 2023.
- 7. Debt Service Fund 200 Payments for Invoice AR00001363 totaling \$477,165.55 were received in December 2023
- 8. Debt Service Fund 201 Payments for Invoice AR00001363 totaling \$174,144.05 were received in December 2023.

# Tab 3

### **GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT**

<u>District Office · Wesley Chapel, Florida · (813) 933-5571</u>

<u>Mailing Address · 3434 Colwell Avenue, Suite 200 · Tampa, Florida 33614</u>

<u>www.grandhamptoncdd.org</u>

# Operation and Maintenance Expenditures November 2023 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2023 through November 30, 2023. This does not include expenditures previously approved by the Board.

The total items being prese	nted:	\$11,012.62	
Approval of Expenditures:			
	Chairperson		
	Vice Chairperson		
	Assistant Secretar	у	

# **Grand Hampton Community Development District**

Paid Operation & Maintenance Expenditures November 1, 2023 Through November 30, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	Invo	oice Amount
City of Tampa	100163	Folio#	Stormwater Fee / Folio# 0329060010 / FY	\$	33.62
Florida Department of Commerce	100164	0329060010 88673	10/01/23-09/30/24 Special District Fee FY 23/24	\$	175.00
Grau & Associates, P.A.	100159	101023-770	Audits FYE 09/30/2022 10/23	\$	140.00
Rizzetta & Company, Inc.	100157	INV0000084871	Personnel Reimbursement 10/23	\$	181.10
Rizzetta & Company, Inc.	100158	INV0000084986	District Management Fees 11/23	\$	4,390.12
Rizzetta & Company, Inc.	100162	INV0000085047	Personnel Reimbursement 11/23	\$	503.53
Schappacher Engineering, LLC	100160	2552	Engineering Services 10/23	\$	1,031.25
Solitude Lake Management, LLC	100165	PSI026907	Lake & Pond Management Services 11/23	\$	3,643.00
Straley Robin Vericker	100161	23673	Legal Services 09/23	\$	915.00
<b>D</b>					
Report Total				\$	11,012.62

City of Tampa Government Stormwater Fee 306 E. Jackson Street, 6th Floor North Tampa, FL 33602

CITY OF TAMPA, FLORIDA

**BILL DATE: November 1, 2023** 

#### Fiscal Year 2023-24 Stormwater Fee

NOV - 2 2023

**GRAND HAMPTON CDD** 3434 COLWELL AVE STE 200 TAMPA, FL 33614

Tax Parcel ID# A-03-27-19-ZZZ-000001-12130.4

Folio#: 0329060010

Location: O E COUNTY LINE RD

Bill No.: S-11

#### \*\*\* THIS IS A BILL\*\*\*

Pursuant to City Code Chapter 21, Article IV, the City of Tampa has imposed an annual fee for stormwater services for the fiscal year October 1, 2023 - September 30, 2024, on the parcel or parcels listed above. The purpose of this fee is to fund stormwater services benefiting property located within the City. The fee is based on the amount of impervious area on the parcel(s), expressed in Equivalent Square Footage of Impervious Area, or Equivalent Stormwater Unit (ESU), each of which is equivalent to 3,310 square feet of impervious area.

#### The total amount due for the above parcel(s) is \$33.62 based on 0.41 ESUs.

The Fiscal Year 2023-24 Stormwater Fee is due and payable on or before March 31, 2024. Payments will be considered delinquent 30 days after the due date. Failure to pay the fee could result in initiation of proceedings to compel payment by all means authorized by law.

A mitigation credit may be available for the property as described in Section 21-123 of the City Code. The City of Tampa's Mitigation Policy and Mitigation Applications can be found on our website: https://www.tampagov.net/tss-stormwater/programs/assessment/mitigation. If you believe the property should receive a mitigation credit, you must contact the City prior to February 15, 2024.

If you have any questions regarding the Stormwater Fee or would like to request the Mitigation Policy or application, please contact the Stormwater Division at (813) 274-3101.

Please return the portion below with your payment.

#### FISCAL YEAR 2023-24 STORMWATER FEE

REMIT TO:

City of Tampa

**Government Stormwater Fee** 

306 E. Jackson Street, 7E Tampa, Florida 33602

Owner: GRAND HAMPTON CDD

Folio #: 0329060010

Tax Parcel ID: A-03-27-19-ZZZ-000001-12130.4

**Bill No.: S-11** 

Payment Amount: \$33.62

<sup>\*\*</sup> Please indicate "Stormwater Fee and your Folio # on your check \*\*

# Florida Department of Economic Opportunity, Special District Accountability Program Fiscal Year 2023 - 2024 Special District State Fee Invoice and Profile Update

Required by sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Date Invoiced: 10/02/2023	11 11		,	Invoice No: 88673
Annual Fee: \$175.00	1st Late Fee: \$0.00	2nd Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/01/2023:
				\$175.00

STEP 1: Review the following profile and make any needed changes.

1. Special District's Name, Registered Agent's Name and Registered Office Address:

000657

OCT - 5 2023



#### **Grand Hampton Community Development District**

Mr. William Rizzetta 3434 Colwell Avenue, Suite 200 Tampa, Florida 33614

STEP 4: Make a copy of this document for your records.

2. Telephone:	813-514-0400 Ext:	
3. Fax:	813-514-0401	The state of the s
4. Email:	brizzetta@rizzetta.com	
5. Status:	Independent	
6. Governing Body:	Elected	
7. Website Address:	grandhamptoncdd.org	
8. County(ies):	Hillsborough	
9. Special Purpose(s):	Community Development	
10. Boundary Map on File:	Not on file - please provide.	
11. Creation Document on File:	09/26/2003	
12. Date Established:	07/17/2003	
13. Creation Method:	Local Ordinance	
14. Local Governing Authority:	City of Tampa	
15. Creation Document(s):	City Ordinance 2003-0160	
16. Statutory Authority:	Chapter 190, Florida Statutes	
17. Authority to Issue Bonds:	Yes :	•
18. Revenue Source(s):	Assessments	
STEP 2: Sign and date to certify accuracy		
By signing and dating below, I do hereby c	ertify that the profile above (changes noted if necessary) is accur	ate and complete:
Registered Agent's Signature:	Min J. Kypto Date 11/13/2	3
STEP 3: Pay the annual state fee or certify	eligibility for zero annual fee.	
a. Pay the Annual Fee: Pay the annual fe	e online by following the instructions at www.Floridajobs.org/Spe	cialDistrictFee or by check payable
to the Florida Department of Economic Opp		
b. Or, Certify Eligibility for the Zero Fee	By initialing both of the following items, I, the above signed regi	stered agent, do hereby certify that t
the best of my knowledge and belief, BOTI	I of the following statements and those on any submissions to th	e Department are true, correct,
complete, and made in good faith. I unders	tand that any information I give may be verified.	
1 This special district is not a compon	ent unit of a general purpose local government as determined by	the special district and its Certified
Public Accountant; and,	i	:
2 This special district is in compliance	with its Fiscal Year 2023 - 2024 Annual Financial Report (AFR)	iling requirement with the Florida
Department of Financial Services (DFS) ar	d that AFR reflects \$3,000 or less in annual revenues or, is a spo	ecial district not required to file a
Fiscal Year 2023 - 2024 AFR with DFS and	has included an income statement with this document verifying	\$3,000 or less in revenues for the
current fiscal year.	end of the second of the secon	
Department Use Only: Approved: Der	ied: Reason:	

STEP 5: Mail this document and payment (if paying by check) to the Florida Department of Economic Opportunity, Bureau of Budget

1.32

Management, 107 East Madison Street, MSC #120, Tallahassee, FL 32399-4124. Direct questions to (850) 717-8430.

## **Grau and Associates**

951 W. Yamato Road, Suite 280 Boca Raton, FL 33431www.graucpa.com

Phone: 561-994-9299 Fax: 561-994-5823

Rizzetta & Company 12750 Citrus Park Lane, Suite 115 Tampa FL 33625

Date 10/10/2023

SERVICEAMOUNTAudits FYE 09/30/2022 - confirmation.com.\$ 2,520.00See cost break-out per District on page 2.Current Amount Due\$ 2,520.00



Client Name	Date	Amount	Bond Series
Bahia Lakes CDD	02/14/2023	35.00	2016
Bridgewater CDD	01/31/2023	70.00	2015A-1, 2015A-2
Connerton West CDD	02/16/2023	140.00	2006, 2015, 2018 A, 2018-1
Copperspring CDD	02/13/2023	35.00	2019
Country Walk CDD	02/16/2023	105.00	2015A-1, 2015A-2
Cross Creek North CDD	02/14/2023	35.00	2018
Eagle Pointe CDD	02/16/2023	35.00	2020
Entrada CDD CDD	02/13/2023	35.00	2021
Glen St. Johns CDD	01/31/2023	35.00	2016
Grand Hampton CDD	02/16/2023	140.00	2014, 2016
Harbourage at Braden River CDD	02/14/2023	35.00	2014
Highland Meadows CDD	02/14/2023	35.00	2006A
K-Bar Ranch CDD	02/17/2023	140.00	2016, 2011, 2014(Parcel O-1), 2014 (Parcel Q)
K-Bar Ranch CDD II	02/13/2023	140.00	2021, 2017, 2017 A2, 2017 A3
Lakeside CDD	02/16/2023	140.00	2015, 2018
LTC Ranch West Residential CDD	02/14/2023	70.00	2021 A, 2021B
Meadow Point III CDD	02/14/2023	140.00	2007, 2013, 2015, 2021
Meadow Pointe IV CDD	02/28/2023	280.00	2004, 2005, 2007, 2012, 2014, 2015, 2022 A-1, 2022 A-2
Mitchell Ranch CDD	02/13/2023	35.00	2019
Palma Sola Trace CDD	02/14/2023	35.00	2013
Paseo CDD	02/16/2023	35.00	2018
Portico CDD	02/13/2023	70.00	2020-1, 2020-2
Seven Oaks CDD	02/16/2023	175.00	2016 A, 2016 B, 2016 A-1, 2016 B1 &2, 2021
Somerset CDD	02/14/2023	35.00	2004
Summit View CDD	02/16/2023	70.00	2021 A, 2021B
Tara CDD 1	02/14/2023	140.00	2012 A-1, 2012 A-2
The Groves CDD	02/13/2023	35.00	2007
Two Creeks CDD	02/16/2023	70.00	2016 A-1, 2016 A-2
Veranda II CDD	02/14/2023	70.00	2021 AA4, 2021 AA5
Wesbridge CDD	02/13/2023	35.00	2019
World Commerce CDD	02/23/2023	70.00	2004, 2007
	Total	\$ 2,520.00	

Rizzetta & Company, Inc. 3434 Colwell Avenue Suite 200 Tampa FL 33614

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Date	Invoice #		
10/27/2023	INV0000084871		

#### Bill To:

Grand Hampton CDD 3434 Colwell Avenue Suite 200 Tampa FL 33614

	Services for the month of	Terms		Client N	lumber
	October	Upon Rece	eipt	00024	
Description		Qty	Rate	A	Amount
Personnel Reimbursement		1.00	\$181 	.10	\$181.10
1		Subtotal		I	\$181.10
		Total			\$181.10

Rizzetta & Company, Inc. 3434 Colwell Avenue Suite 200 Tampa FL 33614

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Date	Invoice #	
11/1/2023	INV0000084986	

#### Bill To:

GRAND HAMPTON CDD 3434 Colwell Avenue, Suite 200 Tampa FL 33614

	Services for the month of	Terms C		ient Number	
	November				0770
Description		Qty	Rate		Amount
Accounting Services		1.00	\$1,38	0.17	\$1,380.17
Administrative Services		1.00	\$39	0.00	\$390.00
Financial & Revenue Collections		1.00	\$43	3.33	\$433.33
Management Services		1.00	\$1,95		\$1,958.42
Website Compliance & Management		1.00		0.00	\$100.00
Mass Mail - Easement Notices		1.00	\$12	8.20	\$128.20
		,	PECEI	<b>1717</b>	
			<b>L</b> FCFI	VE	
		J	10.30.	23	
1					£4.200.40
		Subtotal \$4,3		\$4,390.12	
		Total			\$4,390.12

Rizzetta & Company, Inc. 3434 Colwell Avenue Suite 200 Tampa FL 33614

### Invoice

Date	Invoice #
11/10/2023	INV0000085047

#### Bill To:

Grand Hampton CDD 3434 Colwell Avenue Suite 200 Tampa FL 33614

Services for the month of   Terms   Client Number     November   Upon Receipt   030024     Management & Oversight   1.00   \$400.00   \$400.00     Personnel Reimbursement   1.00   \$103.53   \$103.53     Personnel Reimbursement   1.00   \$103.53						
Description 1.00 \$400.00 \$400.00 \$400.00 \$400.00 \$103.53 \$103.53					Client Number	
Amenity Management & Oversight Personnel Reimbursement  1.00 \$400.00 \$400.00 \$103.53  \$103.53  RECEIVED  Subtotal \$503.53		November	Upon Red			
Personnel Reimbursement 1.00 \$103.53 \$103.53  RECEIVED  Subtotal \$503.53	Description					
RECEIVED  Subtotal \$503.53	Amenity Management & Oversight				00 \$400.00	
Subtotal \$503.53	Personnel Reimbursement		1.00	\$103.5	53   \$103.53	
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φουσ.σσ			Total		\$503.53	
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### Schappacher Engineering LLC

PO Box 21256 Bradenton, FL 34204 941-251-7613

# **Invoice**

Date	Invoice #
11/1/2023	2552

Bill To

Grand Hampton CDD C/O Rizzetta & Company 3434 Colwell Avenue, Suite 200 Tampa, FL 33614

		Terms Project		oject
			CDD Engine	eering Services
Serviced	Description	Quantity	Rate	Amount
10/5/2023	Prep work for CDD meeting. Print pertinent documents and coordinate with vendor for pond 22 sod repairs. Site review then attend CDD meeting.	4.25	165.00	701.25
10/6/2023	Prepare bid package for vegetation removal at pond 45, send to vendors for bids.	1	165.00	165.00
10/17/2023	Respond to bidder's questions for vegetation clearing on pond 45.	0.25	165.00	41.25
10/20/2023	Send out bid reminders for vegetation clearing.	0.25	165.00	41.25
10/30/2023	Review bids and prepare bid tabulation form for vegetation removal at pond 45 and forward to Rizzetta to include in next agenda.	0.5	165.00	82.50
		R	ECEIVE	
Please make checks	payable to Schappacher Engineering	1	11.01.23	
Thank you for your b		То	tal	\$1,031.25



#### **Please Remit Payment to:**

Solitude Lake Management, LLC 1320 Brookwood Drive Suite H Little Rock, AR 72202

Phone #: (888) 480-5253 Fax #: (888) 358-0088

Bill

Ship Via

Ship Date

Due Date

Terms

To: Grand Hampton CDD Rizzetta & Company

3434 Colwell Avenue Suite 200

Tampa, FL 33614

11/1/2023

12/1/2023

Net 30

**INVOICE** 

Page: 1

Invoice Number:

PSI026907

Invoice Date:

11/1/2023

Ship

To: Grand Hampton CDD Rizzetta & Company

3434 Colwell Avenue Suite 200

Tampa, FL 33614 United States

Customer ID 5472

P.O. Number

P.O. Date 11/1/2023

Our Order No.

Item/DescriptionUnitOrder QtyQuantityUnit PriceTotal PriceAnnual Maintenance113,643.003,643.00

November Billing 11/1/2023 - 11/30/2023 Grand Hampton Cdd-Lake-ALL Grand Hampton Cdd-Lake-ALL

RECEIVE D

Amount Subject to Sales Tax 0.00
Amount Exempt from Sales Tax 3,643.00

 Subtotal:
 3,643.00

 Invoice Discount:
 0.00

 Total Sales Tax
 0.00

 Payment Amount:
 0.00

 Total:
 3,643.00

# **Straley Robin Vericker**

1510 W. Cleveland Street

Tampa, FL 33606 Telephone (813) 223-9400 Federal Tax Id. - 20-1778458

GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT C/O RIZZETTA & COMPANY, INC. 3434 Colwell Ave., Suite 200 Tampa, FL 33614

October 13, 2023 Client: 001015

Matter: 000001 Invoice #: 23673

Page: 1

**RE:** General Matters

For Professional Services Rendered Through September 15, 2023

#### SERVICES

Date	Person	Description of Services	Hours	Amount
8/28/2023	WAS	REVIEW FOLLOW UP ITEMS IN PREPARATION FOR ATTENDANCE AT BOARD OF SUPERVISORS MEETING.	0.1	\$30.50
8/30/2023	VKB	DRAFT EMAIL TO D. ADAMS RE: SAMPLE LETTERS RE: ENCROACHMENT ISSUE; FOLLOW UP WITH ATTORNEY FOR HILLER-CARDONA RE: CDD'S POSITION.	0.9	\$274.50
9/6/2023	WAS	CORRESPONDENCE REGARDING EASEMENT ENCROACHMENT ISSUE; REVIEW AGENDA PACKAGE FOR BOARD OF SUPERVISORS MEETING, COMMUNICATIONS WITH DISTRICT MANAGER REGARDING SAME.	0.9	\$274.50
9/7/2023	WAS	PREPARE FOR AND ATTEND BOARD OF SUPERVISORS MEETING BY PHONE.	1.1	\$335.50
		Total Professional Services	3.0	\$915.00

October 13, 2023

Client: 001015 Matter: 000001 Invoice #: 23673

Page: 2

Total Services \$915.00
Total Disbursements \$0.00

Total Current Charges \$915.00 Previous Balance \$1,169.00

Less Payments

**PAY THIS AMOUNT** 

\$915.00 RECEIVE 10.16.23

(\$1,169.00)

Please Include Invoice Number on all Correspondence